

Dominican Loan Periods, Fines, and Access

| Items | Overdue Fines | Staff | Faculty | Student | Public (MARINet) | ELS | Alumni | Holdable | Renewable |
|------------------------------|--------------------------------|---------------------------------------------------------------|---------------------------------------|---------------------------------------|---------------------------|------------------------|-------------------|-------------------|-----------------------------|
| Circulating Books | 33¢ per day \$10.00 max* | 4 weeks | 1 semester | 4 weeks | 3 weeks | Only though Teacher | 3 weeks | Yes | Yes, Once |
| Videos/DVD/CD | \$1.00 per day \$10.00 max* | 1 week | 1 semester | 1 week | In person only 1 week | Only though Teacher | 1 week | Yes | Yes, Once |
| Master's Thesis | \$1.00 per day* | 24 hours | 1 semester | 24 hours | Library use only | Library use only | Library use only | No | No |
| Senior Thesis | N/A | Library use only | Library use only | Library use only | Library use only | Library use only | Library use only | No | No |
| Print Journals and Magazines | N/A | Library use only | Library use only | Library use only | Library use only | Library use only | Library use only | No | No |
| A/V Equipment | | As needed | As needed | N/A | N/A | N/A | N/A | No (only at desk) | No |
| MacBooks | 50¢ per hour \$1370 max | 4 hours/ by arrangement | 4 hours/ by arrangement | 4 hours/ by arrangement | N/A | N/A | N/A | N/A | Depends |
| Leisure Collection | 33¢ per day \$10.00 max* | 4 weeks | 4 weeks | 4 weeks | In person only 3 weeks | Only though Teacher | In person only | Dominican Only | Yes, Once In person only |
| Course Reserves | \$4.00 flat fee* | 2/24/72 hrs or 1 week ¹ | 2/24/72 hrs or 1 week ¹ | 2/24/72 hrs or 1 week ¹ | N/A | N/A | N/A | N/A | N/A |
| Reference | N/A | Library use only | Library use only | Library use only | Library use only | Library use only | Library use only | N/A | N/A |
| Databases | N/A | On & Off- Campus | On & Off- Campus | On & Off- Campus | On Campus Only | On Campus Only | On Campus Only | N/A | N/A |
| Printing | N/A | w/DuC ID | w/ DuC ID | w/ DuC ID | N/A | w/ELS ID | N/A | N/A | N/A |
| Wireless | N/A | w/ DuC ID | w/ DuC ID | w/ DuC ID | N/A | w/ELS ID | w/Alumni Card | N/A | N/A |
| Rare Books | N/A | Anne Reid (anne.reid@dominican.edu) to set up an appointment. | | | | | | | |

▪ **Camino Requests – Dominican Students, Staff, and Faculty Only: 45 days**

▪ **Interlibrary Loans – Dominican Students, Staff, and Faculty Only: 4 weeks**

Current students and non-Dominican borrowers may check out a maximum of 10 items at any one time.

Staff and faculty may check out any number of items.

Items checked out from Dominican's Library can be returned to any MARINet Library.

Items can be renewed once, in person or by phone.

* Lost, unreturned, or damaged items accrue a \$10.00 processing fee plus the replacement fee of \$50.00 or the cost of the item. Damage determination is at the discretion of Library staff.

¹ This varies in accordance to the professor's request.